



FUTURE NURSES NURSING SCHOOL

DHET Reg No: 8018/HE07/00 SANC Ref No:Si674

**FUTURE NURSES NURSING SCHOOL (PTY) Ltd
HIGHER CERTIFICATE/ AUXILIARY NURSING R.169**

2022 STUDENT PROSPECTUS





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1. ABOUT FUTURE NURSES NURSING SCHOOL

Future Nurses Nursing School (Pty) Ltd “FNNS” was established in November 2003 and provides equal opportunity education and training to the Nursing sector. The school educates 100 learners in two intakes per annum then.

FNNS meets the black economic empowerment criteria through its shareholding and employment policies. FNNS is also registered with the Council of Higher Education and the Department of High Education.

1.1. Directors:

- T.Motsoeli
- L.V Madubanya

1.2 Academic staff:

- T. Motsoeli
- B. Mashale

1.3 Physical address:

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1.5 Province:

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1.7 Declaration:

FNNS will not exceed the registration that the facilities and equipment can reasonably accommodate and comply with all regulations relating to the health and safety of persons on the premises.

It will maintain full records of each students' admission, academic progress and assessment of learning in respect the program.

2. VISION:

Future Nurses Nursing School strives to be an education and training institution of excellence in education using dynamic, innovation methods of education and application of modern technology.

3. MISSION:

Future Nurses Nursing School as an educational facility of excellence will produce auxiliary nurses who are knowledgeable and will be able to:

- Provide high quality holistic patient care, under the supervision of professional nurse or staff nurse and other multidisciplinary health care providers
- Meet all basic needs of the patients in hospitals and clients in the community
- Have feasible objectives that can be translated into different clinical disciplines

4. ADMSSION REQUIREMENT:

4.1 PURPOSE:

The qualification serves to provide students with knowledge, affective, cognitive and conceptual tools and practical techniques for additional higher education studies in nursing. This qualification signifies that the learner has attained a basic level of higher education knowledge and competence in nursing and is capable of applying such knowledge and competence in the workplace.

4.3 LEARNING ASSUMED TO BE IN PLACE:

The following is a recommendation:

(Not an admission requirement, students will not be denied admission if they do not comply)

- Communication (English) level 4 – 50% and above
- Mathematics / Mathematical literacy level 4 – 50% and above
- Life Sciences level/Biology Level 4 – 50% and above

Grade 12 (Std 10) – Minimum Points 20

NSC LEVELS		FNNS SCHOOL POINTS				
Level	Percentage	Points for English (Home Language or First Additional Language*)	Points for Mathematics or Mathematical Literacy	Points for Life Sciences	Points for Life Orientation	Points for other subject
8	90-100%	15	15	15	3	8
7	80-89%	13	13	13	3	7
6	70-79%	11	11	11	2	6
5	60-69%	9	9	9	2	5
4	50-59%	7	7	7	2	4
3	40-49 %	5	5	5	1	3
2	30-39%	3	3	3	1	2
1	20-29 %	1	1	1	1	1
	Less than 20%	0	0	0	0	0

- To qualify for the programme prospective learner must achieve at least 20 points

The APS is thus calculated as the aggregate of the points scored for all subjects of the candidate's matric certificate

5. VERIFICATION OF MATRIC CERTIFICATE :

Every learner's matric certificate, prior to commencement of the course will be subjected to verification with UMALUSI. If the is found to have submitted false certificate he/she will be immediately notified of the finding and taken off the course

6. QUALIFICATION REQUIREMENTS:

In terms of current relevant legislation:

- Future Nurses Nursing School will register students for the duration of one year period of training
- Future Nurses Nursing School will offer programs and accept students for approved and accredited qualifications
- Future Nurses Nursing School students must have access to approved clinical facilities according to training regulations issued by SANC and has a memorandum of agreement in place.

7. EQUAL OPPORTUNITIES POLICY:

- All students to be treated equally following the school policies.
- All FNNS employees are required to take careful note of the contents of this policy and ensure that they understand and comply with both the written word and the spirit of the content.

8. REMEDIAL CARE PROGRAMME:

- Will be offered according to school policy

9. FEES:

- Fees to be paid according to school policy

9.1 FINANCIAL AID:

- There are no sources of financial assistance to help students with the costs. If you need letters of acceptance to produce to financial institutions, you must contact the administration office.

10.1 THE COURSE IS PRESENTED IN ENGLISH.

- Learning will take place in many formats e.g. lectures, demonstrations, case studies and projects.
- Your back-up system will comprise of Nursing School Personnel, Professional Nurses, Unit Managers and Nursing Service Manager.
- Prescribed books needed for the course is as follows:
 - Auxiliary Nurse Fourth edition NQF Level 5, by L. Booysen, HM Erasmus and MD van Zyl
 - Biale Dictionary for Nurses
- Books in the library for referral:
 - Ann Waugh Alison 2014 Ross and Wilson Anatomy and Physiology in health and illness 12th edition Churchill Livingston
 - Maria Clarke 2015, 6th edition Vloks Community health revised
 - Basic Nursing Ethics in Practice Second edition F.M. Mulaudzi and R Troskie fourth impression 2014 etc.
 - Manual of nursing volume 1 basic nursing revised 9th edition 2015 Marie E. Vlok
 - Health and health care in South Africa HCT van Rensburg Unisa edition
 - St John Ambulance ST Andrews first aid British red cross 2011 edited First Aid Manual Revised 9th edition D.K

- Mokoena J.D. Troskie. 2010 Basic Nursing Ethics in practice 2nd Johannesburg: Heinemann.
- Champe S. Biochemistry (Lippincott Illustrate Reviews) 5th edition 2016
- Shama M. biophysics in nursing 1st edition 2014
- A.C Dreyer. MS Dreyer, E. Hatting and Y. Thander 4th edition 2016 Pharmacology for nurses and other health issues
- Dreyer G. 2010 Pharmacology for nurses and other Health Workers 3rd Edition South Africa: Pearson Education
- Waugh. A. & Grant. A. 2010 Ross and Wilson; Anatomy and physiology in Health and illness Re- printed 2011. Elsevier: Edinburgh
- Meiring J.H. ET. AL. 2011. Anatomy 1st edition- 5th edition impression Pretoria: Van Schaik

10.2 SUBJECTS

- Bio Medical Sciences and pharmacology
- Effective communication
- Basic Nursing care
- Trans Cultural Nursing
- Professional practice and Ethics
- Basic Community Nursing

10.3 SCHOOL TESTS, SCHOOL EXAMINATIONS AND FINAL THEORY AND PRACTICAL EXAMINATION:

- Future Nurses Nursing School will conduct the final Theory and Practical examination on behalf of SANC
- Regular tests and a mid-year examination will be written. Should you not obtain minimum examination requirement on year aggregate and ½ year examination of 50%, you will not be admitted to the final examination.

Should you fail your final practical or written examination, you will be given an opportunity to write the following examination again. The school will arrange with the educator to allow you to do remedial care in order to qualify for the next examination. If you pass one portion of your examination you will retain the marks, and only write the portion that you have failed.

10.4 REGISTRATION:

- Bring ID document, and matric certificate, photo copies that are certified
- Bring also your marriage certificate if married and the surname in your ID copy is your husband
- You will be required to register as a student with the School as well as DENOSA or a trade union of your choice, e.g. HOSPERSA.
- By doing so, you will have a fee obligation as stated by your professional bodies.

10.5 STUDY AND PRACTICAL DAYS:

- You will be required to attend study days and study weeks as indicated on the programme time table
- Study days are organized to assist you to acquire the skills, values and knowledge required to meet the registration requirements.
- A condition of this contract is that you attend all study days.
- Only actual hours worked can be calculated as clinical hours for the purpose of this programme.

- During your clinical placements you will be required to report to the charge sister of the unit to which you have been allocated. Your clinical facilitator will be there.
- You will be required to work according to duty system that is worked in the particular ward or unit where you work.
- Sick leave will be as per School regulation.

10.6 HOLIDAYS

- For all students, the month of December staff and learners go for leave, though it is flexible according to the needs of the curriculum

10.7 DRESS CODE

- Neat clothing shall be worn (low neat shoes, hair neatly groomed and tied back) and appropriate uniform to be worn in clinical setting.

10.8 UNIFORM:

- Female Learners to wear neat white dress tailored pants and a top, navy blue or black shoes of a comfortable low heel, navy blue jersey or jackets in winter. **NB!** See through blouses are not allowed. **NB!** Only small earrings are allowed for ladies. (Uniform is arranged by the school and will be supplied by them)
- Male Learners to wear white trousers and tops, black or navy-blue shoes. Navy blue jerseys or jackets in winter.
- Male learners to be shaved neatly with buttoned shirts or tops

10.9 POLICIES AND PROCEDURES

Throughout the programme the following policy procedures, rules and regulations will apply to you:

- It is a condition of the contract that you comply with the practical requirements set out in the SANC regulations
- The disciplinary & grievance policy
- The policies that apply to the unit in which you are completing your clinical requirements
- Policy and rules of the school
- The S.A.N.C. rules and regulations

1. DISCIPLINARY CODE AND PROCEDURE:

Future Nurses Nursing School (FNNS) considers discipline to be of paramount importance for both the effective running of the school as well as fair and constant treatment of all the learners at the school. The school believes that such a code and procedure makes for sound relations between the student and the school. We thus make sure that every student is aware of the conduct expected of them as set out in the Code of Conduct.

The process and the code outlines the procedure to deal with transgressions is designed to be perceptibly fair and easy to understand and be transparent. In addition, the sanctions it proposes are understood to be reasonable and suitable for a wide variety of misconduct. Wherever possible and appropriate, sanctions will be corrective rather than punitive.

12. SCOPE OF APPLICATION:

The code applies to:

- Conduct on FNNS premises and on the training centre premises which has a real link to the FNNS.
- The disciplinary procedure shall apply to all learners of the school.

12.1 GENERAL PRINCIPLES:

- The objective of this procedure is to take corrective action against any student whose work performance (clinical setting) or whose behaviour is unacceptable in terms of the Code of Conduct.
- Personnel will always make thorough investigation prior to instituting disciplinary action.
- The student may during such proceedings be assisted by a representative of his/her choice.
- No student shall be dismissed without a disciplinary hearing being held.



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