



FUTURE NURSES NURSING SCHOOL

Registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, 1997. Registration certificate no.2018/HE07/008

**FUTURE NURSES NURSING SCHOOL (PTY) Ltd
HIGHER CERTIFICATE/ AUXILIARY NURSING R.169**

STUDENT PROSPECTUS



FUTURE NURSES NURSING SCHOOL (PTY) Ltd

1. ABOUT FUTURE NURSES NURSING SCHOOL

Future Nurses Nursing School (Pty) Ltd, (FNNS) was established in November 2003 and provides equal opportunity education and training to the Nursing sector.

FNNS meets the black economic empowerment criteria through its shareholding and employment policies. FNNS is registered with the Council of Higher Education (CHE), the Department of Higher Education (Dhet), South African Quality Assurance (SAQA), and fully accredited by the South African Nursing Council (SANC)

1.1. Directors:

- T. Motsoeli
Diploma in General Nursing and Midwifery; Community Health Nursing Science; Advanced University Diploma in Nursing Education; Advanced University Diploma in Nursing Administration.
- L.V Madubanya
PGDip Business Management; BA Communication Science; Executive Programme in Sports Management

Staff:

M.L Nthongoa

Diploma in General Nursing and Midwifery; Degree in Nursing Administration; Diploma in Nursing Education

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1.6 Declaration:

FNNS will not exceed the registration that the facilities and equipment can reasonably accommodate and comply with all regulations relating to the health and safety of persons on the premises. It will maintain full records of each student's admission, academic progress and assessment of learning in respect to the program.

2. VISION:

Future Nurses Nursing School strives to be an education and training institution of excellence in education using dynamic, innovation methods of education and application of modern technology.

3. MISSION:

Future Nurses Nursing School as an educational facility of excellence will produce Auxiliary nurses who are knowledgeable and will be able to:

- Provide high quality holistic patient care, under the supervision of a professional nurse or staff nurse and other multidisciplinary health care providers
- Meet all basic needs of the patients in hospitals and clients in the community
- Have feasible objectives that can be translated into different clinical disciplines

4. ADMISION REQUIREMENT:

4.1 PURPOSE:

The qualification serves to provide students with knowledge, affective, cognitive and conceptual tools and practical techniques for additional higher education studies in nursing. This qualification signifies that the learner has attained a basic level of higher education knowledge and competence in nursing and is capable of applying such knowledge and competence in the workplace.

4.3 LEARNING ASSUMED TO BE IN PLACE:

The following is a recommendation:

(This is not an admission requirement; students will not be denied admission if they do not comply)

- Communication (English) level 4 – 50% and above
- Mathematics / Mathematical literacy level 4 – 50% and above
- Life Sciences level/Biology Level 4 – 50% and above

Grade 12 (Std 10) – Minimum Points 20

NSC LEVELS		FNNS SCHOOL POINTS				
Level	Percentage	Points for English (Home Language or First Additional Language*)	Points for Mathematics or Mathematical Literacy	Points for Life Sciences	Points for Life Orientation	Points for other subject
8	90-100%	15	15	15	3	8
7	80-89%	13	13	13	3	7
6	70-79%	11	11	11	2	6
5	60-69%	9	9	9	2	5
4	50-59%	7	7	7	2	4
3	40-49 %	5	5	5	1	3
2	30-39%	3	3	3	1	2
1	20-29 %	1	1	1	1	1
	Less than 20%	0	0	0	0	0

- To qualify for the programme prospective learner must achieve at least 20 points

The APS is thus calculated as the aggregate of the points scored for all subjects of the candidate's matric certificate

5. VERIFICATION OF MATRIC CERTIFICATE:

Before starting the course, each learner's matric certificate will be verified with UMALUSI. If it is determined that an individual submitted a false certificate, they will be immediately informed of the finding and removed from the course.

FEE FOR THE PROGRAMME:

The fee for the course is R65 000 for 2023, excluding books and uniform.

Fees are subject to increase annually.

6. QUALIFICATION REQUIREMENTS:

In terms of current relevant legislation:

- Future Nurses Nursing School will register students for the duration of one year period of training
- Future Nurses Nursing School will offer programs and accept students for approved and accredited qualifications
- Future Nurses Nursing School students must have access to approved clinical facilities according to training regulations issued by SANC and has a memorandum of agreement in place.

7. EQUAL OPPORTUNITIES POLICY:

- All students to be treated equally following the school policies.
- All FNNS employees are required to take careful note of the contents of this policy and ensure that they understand and comply with both the written word and the spirit of the content.

8. REMEDIAL CARE PROGRAMME:

- Will be offered according to school policy

9. FEES:

- Fees to be paid according to school policy

9.1 FINANCIAL AID:

- There are no sources of financial assistance to help students with the costs. If you need letters of acceptance to produce to financial institutions, you must contact the administration office.

9.2 THE COURSE IS PRESENTED IN ENGLISH.

- Learning will take place in many formats e.g., lectures, demonstrations, case studies and projects.
- Your back-up system will comprise of Nursing School Personnel, Professional Nurses, Unit Managers and Nursing Service Manager.
- Prescribed books needed for the course is as follows:
 - Auxiliary Nurse Fourth edition NQF Level 5, by L. Booysen, HM Erasmus and MD van Zyl
 - Biale Dictionary for Nurses
- Books in the library for referral:

- Ann Waugh Alison 2014 Ross and Wilson Anatomy and Physiology in health and illness 12th edition Churchill Livingston
- Maria Clarke 2015, 6th edition Vloks Community health revised
- Basic Nursing Ethics in Practice Second edition F.M. Mulaudzi and R Troskie fourth impression 2014 etc.
- Manual of nursing volume 1 basic nursing revised 9th edition 2015 Marie E. Vlok
- Health and health care in South Africa HCT van Rensburg Unisa edition
- St John Ambulance ST Andrews first aid British red cross 2011 edited First Aid Manual Revised 9th edition D.K
- Mokoena J.D. Troskie. 2010 Basic Nursing Ethics in practice 2nd Johannesburg: Heinemann.
- Champe S. Biochemistry (Lippincott Illustrate Reviews) 5th edition 2016
- Shama M. biophysics in nursing 1st edition 2014
- A.C Dreyer. MS Dreyer, E. Hatting and Y. Thander 4th edition 2016 Pharmacology for nurses and other health issues
- Dreyer G. 2010 Pharmacology for nurses and other Health Workers 3rd Edition South Africa: Pearson Education
- Waugh. A. & Grant. A. 2010 Ross and Wilson; Anatomy and physiology in Health and illness Re- printed 2011. Elsevier: Edinburgh
- Meiring J.H. ET. AL. 2011. Anatomy 1st edition- 5th edition impression Pretoria: Van Schaik

9.3 SUBJECTS

- Bio Medical Sciences and pharmacology
- Effective communication
- Basic Nursing care
- Trans Cultural Nursing
- Professional practice and Ethics
- Basic Community Nursing

9.4 SCHOOL TESTS, SCHOOL EXAMINATIONS AND FINAL THEORY AND PRACTICAL EXAMINATION:

- Future Nurses Nursing School will conduct the final Theory and Practical examination on behalf of SANC
- Regular tests and a mid-year examination will be written. Should you not obtain minimum examination requirement on year aggregate and ½ year examination of 50%, you will not be admitted to the final examination.

Should you fail your final practical or written examination, you will be given an opportunity to write the following examination again. The school will arrange with the educator to allow you to do remedial care in order to qualify for the next examination. If you pass one portion of your examination you will retain the marks, and only write the portion that you have failed.

9.5 REGISTRATION:

- Bring ID document, and matric certificate, photo photocopies that are certified
- Bring your marriage certificate if married and the surname in your ID copy is different to your matric certificate.

- You will be required to register as a student with the school as well as DENOSA or a trade union of your choice, e.g., HOSPERSA.
- By doing so, you will have a fee obligation as stated by your professional bodies.

9.6 STUDY AND PRACTICAL DAYS:

- You will be required to attend study days and study weeks as indicated on the programme timetable
- Study days are organized to assist you to acquire the skills, values and knowledge required to meet the registration requirements.
- A condition of this contract is that you attend all study days.
- Only actual hours worked can be calculated as clinical hours for the purpose of this programme.
- During your clinical placements you will be required to report to the charge sister of the unit to which you have been allocated. Your clinical facilitator will be there.
- You will be required to work according to duty system that is worked in the particular ward or unit where you work.
- Sick leave will be as per School regulation.

9.7 HOLIDAYS

- For all students, the month of December staff and learners go for leave, though it is flexible according to the needs of the curriculum

9.8 DRESS CODE

- Neat clothing shall be worn (low neat shoes, hair neatly groomed and tied back) and appropriate uniform to be worn in clinical setting.

9.9 UNIFORM:

- Female Learners to wear neat white dress, tailored pants and a top, navy blue or black shoes of a comfortable low heel, navy blue jersey or jackets in winter. **NB!** See-through blouses are not allowed. **NB!** Only small earrings are allowed for ladies. (The uniform is arranged by the school and will be supplied by them)
- Male Learners to wear white trousers and tops, black or navy-blue shoes. Navy blue jerseys or jackets in winter.
- Male learners to be shaved neatly with buttoned shirts or tops

9.10 POLICIES AND PROCEDURES

Throughout the programme the following policy procedures, rules and regulations will apply to you:

- It is a condition of the contract that you comply with the practical requirements set out in the SANC regulations
- The disciplinary & grievance policy
- The policies that apply to the unit in which you are completing your clinical requirements
- Policy and rules of the school
- The SANC rules and regulations

10. DISCIPLINARY CODE AND PROCEDURE:

Future Nurses Nursing School (FNNS) considers discipline to be of paramount importance for both the effective running of the school as well as fair and constant treatment of all the learners at the school. The school believes that such a code and procedure make for sound relations between the student and the school. We thus make sure that every student is aware of the conduct expected of them as set out in the Code of Conduct.

The process and the code outline the procedure to deal with transgressions is designed to be perceptibly fair and easy to understand and be transparent. In addition, the sanctions it proposes are understood to be reasonable and suitable for a wide variety of misconduct. Wherever possible and appropriate, sanctions will be corrective rather than punitive.

11. SCOPE OF APPLICATION:

The code applies to:

- Conduct on FNNS premises and on the training centre premises which has a real link to the FNNS.
- The disciplinary procedure shall apply to all learners of the school.

11.1 GENERAL PRINCIPLES:

- The objective of this procedure is to take corrective action against any student whose work performance (clinical setting) or whose behaviour is unacceptable in terms of the Code of Conduct.
- Personnel will always make a thorough investigation prior to instituting disciplinary action.
- The student may, during such proceedings, be assisted by a representative of his/her choice.
- No student shall be dismissed without a disciplinary hearing being held.

FUTURE NURSES NURSING SCHOOL WELCOMES YOU.

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